

**VOLUNTEER INFORMATION FOR APPOINTMENT TO  
THE VILLAGE OF FLAT ROCK BOARDS AND COMMITTEES**

The Flat Rock Village Council invites all Flat Rock Village residents to participate in governmental decision making by serving as a member of a board or committee. Volunteers serve an important part in the functioning of our Village. Even the Mayor and the members of Council serve without pay. You can help ensure better government in our Village by volunteering some of your time.

Name \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Home phone \_\_\_\_\_ Work phone \_\_\_\_\_

Fax \_\_\_\_\_ Cell \_\_\_\_\_ E-mail \_\_\_\_\_

Occupation \_\_\_\_\_

Please specify if there are any restraints on the time you can devote to Village activities.

\_\_\_\_\_

Educational background, special qualifications, related work experience, etc. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have a strong preference to serve on a particular board or committee? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any appointed positions that you currently hold in Henderson County \_\_\_\_\_

\_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

*We do not know when we will have need of your talent, but rest assured that we appreciate your application. Please return to The Village of Flat Rock, P.O. Box 1288, Flat Rock, NC 28731.*

Planning Board – Meets first Tuesday of each month. Acts as an advisory board to the Village Council, considers land use planning issues and special use applications. Three-year term.

Zoning Administration – 2 hour shifts weekly. Process letters of zoning compliance, set up files, visits sites, and complete checklists. New volunteers train with Administrator before working alone.

Board of Adjustment – Meets first Tuesday of each month. Hears variance requests, conditional use applications, and zoning appeals. Three-year term.

Greenway Committee – Meets bi-monthly. Develops to provide walking/trail environment for the Village.

Office Back-up – Receptionist like duties. Notification may be short.

Sign Enforcement – No formal meetings. Enforce Sign Ordinance on an as-needed basis.

Kudzu Eradication – Group works to plan the eradication of the kudzu vine that is menacing the Village boundaries. The Village Council recently approved a 3 year contract for the eradication of Kudzu in affected areas.

Other – From time to time members of Council needs input from people of various educational and professional backgrounds who would be acting in the role of consultants. For example – we relied heavily on a professional in developing our Personnel Policy Manual and we see the need for some professional help from someone with experience in office design.

If you are willing to share your expertise, please fill out the form on the reverse side.