

**MINUTES**  
**VILLAGE OF FLAT ROCK AGENDA WORKSHOP MEETING**  
**ASSEMBLY ROOM**  
**FEBRUARY 2, 2015**  
**9:30 AM**

Mayor Staton presided over the Agenda Workshop meeting on February 2, 2015, at 9:30 a.m. Those present in addition to Mayor Staton were Vice Mayor Weedman, Council Members Chandler, Coletta, Farr, Gooch, and Jamerson, Village Clerk Parker and Village Administrator Boleman.

**Pledge of Allegiance**

Mayor Staton led the group in the Pledge of Allegiance.

A draft agenda for the February 12, 2015, Council meeting was distributed. With no changes, Council Member Farr moved to adopt it as written, seconded by Council Member Coletta. The vote was unanimous, motion carried.

**Discussions:**

- Mayor Staton presented Resolution No. 191, A Resolution to Provide Matching Funds for Core Trails at the Park at Flat Rock. Council Member Farr reported the village will submit an application for a 2015 STP-DA grant in the amount of \$264,000.00, which amount is 80% of the total estimated cost of \$330,000.00 for design and construction of core trails at the Park. The deadline for electronic filing of the application is 4:00 p.m. today. He further advised that a 20% match of funds by the village is a requirement of the grant, and Resolution No. 191 must be submitted with the application. Vice Mayor Weedman made a motion to adopt Resolution No. 191, seconded by Council Member Gooch. The vote was unanimous, motion carried.
- Ginger Brown introduced Richard DeMadona as the Volunteer Coordinator for the Park.
- A Revised Project Costs Actual and Projected Income & Expense Plan, Revised January 29, 2015, spreadsheet was distributed by Vice Mayor Weedman. It was recommended by Rebekah Robinson that Council approve the spreadsheet as a planning tool for the development of the park, and that a copy of the resolution be included in the STP-DA grant application. Accordingly, Mayor Staton presented Resolution No. 192 adopting the revised spreadsheet as a planning tool for development of the park. Mr. Weedman made a motion to adopt Resolution No. 192, seconded by Council Member Chandler. The vote was unanimous, motion carried.
- Vice Mayor Weedman reviewed the revised Project Costs – Actual and Projected spreadsheet indicating park development costs totaling \$4,667,297.00 through Phase 5, FY 2018+.
- Council Member Chandler made a motion to approve a contract with Bullets Construction in the amount of \$40,968.00 for construction of a deck for the Welcome Center. The motion was seconded by Vice Mayor Weedman and carried by a unanimous vote.

- Council Member Chandler reported Trace & Company will demolish the old club house building in the next several weeks, and Bullets Construction will remove the old deck. He anticipates the new Welcome Center building will be delivered the end of March for erection on the club house foundation.
- The low bidder for painting had no workers compensation insurance, so we will seek new bids for painting of the Welcome Center.
- Vice Mayor Weedman reported that, as of February 2, 2015, the current fiscal year tax collections are at 98.7%, with \$672,430.33 total collected (see attached report dated February 2, 2015).
- Council Member Gooch distributed staff evaluation forms for Council members to complete and return to him by February 15, 2015.
- Council Member Gooch reported that Maureen Adams and Terry Hicks met with NC Representatives Chuck McGrady and Chris Whitmire about the park and the NCPARTF grant application. The representatives agreed to support such application with a letter to the PARTF board.
- Myra Grant will present a grant plan at the next Foundation board meeting.
- A volunteer appreciation dinner is scheduled for April 15, 2015.
- Administrator Boleman reported a potential zoning violation at 4005 Little River Road, where too many cars parked at a single family dwelling may indicate the owner is operating a business at that address. She has notified the owners of the potential violation, but has not received a response.
- Dave Bucher mentioned signage will be discussed at the next Park Advisory Board meeting Friday, and the board's recommendations will be given to Council at a later date. He has spoken with park visitors and suggested that Council members anticipate negative comments regarding the demolition of the club house building.
- Administrator Boleman mentioned the park brochure that was done by Flat Rock Middle School is outdated. The Park Foundation has Council's approval to have a new brochure prepared by Summit Marketing Group. Ms. Boleman and Ms. Adams will determine the content of the brochure.

With no further discussions, at 10:35 a.m., the meeting was adjourned.

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Michelle Parker, Village Clerk

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Robert V. Staton, Mayor