AGENDA
VILLAGE OF FLAT ROCK COUNCIL MEETING
VILLAGE HALL ASSEMBLY ROOM
110 VILLAGE CENTER DRIVE
MARCH 10, 2022
9:30 AM

Call to Order

Moment of Silent Meditation

Pledge of Allegiance

Agenda Approval/Changes

Consent Agenda

1.
   - January 31, 2022 – Agenda Workshop Minutes
   - February 10, 2022 – Council Meeting Minutes

Special Reports

2. Administration – Village Administrator Christie
3. Park Update – Council Member Carpenter
4. Foundation Update – Council Member Toner
5. Transportation Update – Vice Mayor Coletta
6. Tax Report – Mayor Weedman

Old Business

7. 2022 – 2023 Budget – Council Member Toner

New Business

8. Updated Permit Application – Council Member Carpenter
9. Pollinator Garden Tool Shed – Council Member Carpenter
10. Park Summer Intern – Council Member Carpenter
11. Appropriate Pollinator Garden Path – Council Member Carpenter
12. Park Commission re-appointment – Council Member Carpenter
13. Wolly Adelgid treatment appropriation – Council Member Dethero
14. Discussion of banner policy
15. ARP Workshop
16. Park Workshop – Council Member Carpenter

Other Business

17. Mayor – Council Reports

Public Comments

Adjournment

MINUTES OF VILLAGE OF FLAT ROCK COUNCIL MEETING
VILLAGE HALL ASSEMBLY ROOM
110 VILLAGE CENTER DRIVE
MARCH 10, 2022
9:30 A.M.

Mayor Weedman presided over the March 10, 2022, council meeting at 9:30 a.m. Those present in addition to Mayor Weedman were Vice Mayor Coletta and Council Members Carpenter, Dethero, Gregory, Jeter, and Toner, Village Clerk Parker, and Village Administrator Christie.

MOMENT OF SILENT MEDITATION/PLEDGE OF ALLEGIANCE

Mayor Weedman led the group in a moment of silent meditation. He then led the group in the Pledge of Allegiance.

Public Comments – None

Agenda Approval/Changes

Under *Consent Agenda – Oath of Office Tax Collector Carol Richard* was added to the agenda. Under *New Business – Item #11, Appropriate Pollinator Garden Path* was deleted from the agenda. Council Member Carpenter made a motion to approve the agenda as amended, seconded by Vice Mayor Coletta. The motion carried by unanimous vote.

Consent Agenda

1. The Consent Agenda consisted of the following:

   - January 31, 2022 - Agenda Workshop Minutes
   - February 10, 2022 – Council Meeting Minutes
   - Oath of Office – Tax Collector Carol Richard

Mayor Weedman performed the Oath of Office to swear in Carol Richard as Tax Collector.

The Minutes under the Consent Agenda were approved.

Special Reports

2. Administration – Village Administrator Christie

Village Administrator Christie reviewed the February 2022 zoning report dated March 7, 2022, and the Village Administrator report dated March 4, 2022 (see attached reports).

3. Park Update – Council Member Carpenter

Council Member Carpenter gave the following update on February 24, 2022, Park Commission meeting.

- **Meeting Location:**

Beginning in March 2022 and continuing through October 2022, the Park Commission will be meeting in the Rudnick Room at the Park. This will allow the members to easily survey areas of the Park that come under discussion, as well as lessen the amount of time Michael spends away from the Park during meetings.

- **2022 – 2023 Budget Update:**

Pat Christie (Village Administrator) and Michael Dages (Park Ranger) are working on a draft budget for review at the March 24, 2022, Park Commission meeting.

- **Park Use Reservation Form:**

The Park Commission completed the revision of the Park Use reservation form and forwarded to Village Council for approval. A copy of the form is in council members packets and will be discussed under New Business, Item #8.

- **New Garden Shed for Volunteers' Tool Storage**

The East Henderson High School Vo-Tech Group has volunteered to build this shed for us in order to provide on-the-job training for their students. The plans for the shed have been completed, and a cost estimated compiled. The Park Commission voted unanimously to have the shed project placed before the Village Council for approval with the final cost not to exceed $12,000. This project will be discussed under New Business, Item #9.

- **2022 Arbor Day Celebration:**

Our Arbor Day Observation Ordinance states that the Village will hold an Arbor Day event on the Saturday closest to National Arbor Day (April 30th). This year, April 30th falls on a Saturday, so the Village event will be held on that date between 11:00 a.m. – 1:00 p.m. Three (3) American Chestnut trees that have been cultivated to resist the chestnut blight will be planted, as well as at least one Franklinia Tree if one can be located.

- **Summer Intern:**

The Park Commission voted to send their completed proposal to hire a summer intern for the Park to Village Council for final approval and permission to begin searching for a viable candidate. This position will pay $15 per hour, for a maximum of 25 hours per week. The position would run from mid-May to mid-August 2022 and cost $2,250 in the current fiscal year, and $2,250 in the 2022-2023 fiscal year. The proposal will be discussed under New Business, Item #10.

- **Park at Flat Rock Master Plan**

Work continues on the review of the Flat Rock Master Plan after receiving approval from the Village Council to proceed. This plan has not been reviewed since it was originated back in 2014/2015. Our goal is to present a finished draft to the Village Council and Park Foundation for review and discussion at the Park Workshop scheduled for April 14, 2022.

- **Dye Creek Restoration Project:**

The area concerned has been surveyed. Andrew Bick is working on two (2) cost estimates: one for restoring the stream to its original bed (prior to the construction of the golf course), and a second estimate for performing the stream remediation using the current water course.

- **Beehives in the Park:**

There are currently four (4) beehives up and running in the Park (down from 7), and all are doing well, having survived through the winter so far for the first time in several years. The locations of the hives can be found on the free-standing maps located throughout the Park.

- **Tree City USA Application:**

The original application for Flat Rock's certification was submitted in April 2021, but the Village was told that the original application was not accepted because no Arbor Day observance was held in 2020. The Village could not submit a 2021 application until mid-September 2021 (this was submitted in early October 2021). Two (2) additional forms required by the NC Dept. of Forestry (not the Arbor Day Foundation) were submitted to the Village on December 23rd for completion, which Village Administrator Christie and Park Ranger Dages completed. These were duly submitted to the Forestry Department in January 2022. After hearing no word from the NC department of Forestry for over a month, Council Member Carpenter contacted them on February 22, 2022, to inquire about the application, only to be told that the Village had been rejected because the Village tree ordinance did not meet their standard. Council Member Carpenter asked if the Village still had time to submit a revised tree ordinance and was told that the application window had closed on February 19, 2022. The NC department of Forestry had a copy of the tree ordinance from the first submittal of the Village application back in April 2021, as well as with the second submittal, but had not looked at it until January or February 2022. Council Member Carpenter was told that the applications are not reviewed until after the window for submission had closed.

Council Member Carpenter agreed to draft a new tree ordinance to meet the standard to achieve Tree City USA so that the Village can apply again in September 2022.

- **Solar Panel Discussion:**

The Park Commission discussed the possibility of installing solar panels on the Park infrastructure. It turns out that all of the existing buildings face the wrong direction (north) to be effective in generating electricity using solar panels. Future building/infrastructure (if any) will be evaluated for proper placement to allow for the generation of solar power.

4. Foundation Update – Council Member Toner

Council Member Toner gave the following update:

- Park Foundation Board met Monday, March 7, 2022.
- Bee My Valentine fundraiser was very successful. Received 67 donations totaling $14,900 versus the target goal of $10,000.
- Submitted grant request to the Community Foundation of Henderson County to fund internship. Should expect to get a response in about 4 – 6 weeks.
- Working on design of annual report, plan to complete and post by the end of March.
- Working with Pardee for an early April launch for Yoga and possibly other programs.
- Foundation will provide marketing/communication support to the Park Commission for Arbor Day/Tree City USA event.
- Considering Foundation representation at the Ice Cream Social.
- Working to establish a nominating committee for identification of new Board Members.
- Foundation has approximately $490,000 in bank accounts.

5. Transportation Update – Vice Mayor Coletta

Vice Mayor Coletta gave the following update:

- N. Highland Lake Road project is scheduled to begin soon. The NCDOT contractor has surveyors doing final work. Vice Mayor Coletta has a list of property owners that she alerts by email about the construction schedule, and she asked the other council members to let her know if they have anyone that they would like added to that list.
- Pinecrest Presbyterian Church had concerns about NCDOT/utility company activities in their parking lot and surrounding area. Vice Mayor Coletta forwarded those concerns to the NCDOT project engineer for the N. Highland Lake Road project. She then sent the answers she received to the pastor of Pinecrest as well as the church office.
- Vice Mayor Coletta checked with the president of Historic Flat Rock, Inc., for an update on whether or not HFR is interested in working on the NCDOT scenic byway application for West Blue Ridge Road. HFR is still considering it and will be back in touch at a later date.
- Vice Mayor Coletta reported that Council Member Susan Gregory had spoken to the NC Highway Patrol and the Henderson County Sheriff's Office. They are fine with the village installing speed limits signs in the village. Vice Mayor Coletta will begin getting information on pricing, permissions, installation, etc.

6. Finance and Tax Report – Mayor Weedman

Mayor Weedman reported that, as of March 9, 2022, the current fiscal year tax collections are at 98.87 percent with $1,259,575.31 total collected (see attached report).

Old Business

7. 2022 – 2023 Budget – Budget Officer Toner

Budget Officer Toner presented to council members a handout showing budget meeting schedule and council member obligations.

- March 10 - budget officer provides year-to-date budget and revenue data to council members showing their respective accounts.
- April 14 – Council members submit 2022-2023 budget requests, and the finance officer submits 2021-2022 full year revenue estimates to budget officer.
- May 12 – Budget workshop – Budget Officer Toner made a motion to have the budget workshop on May 12, 2022, seconded by Council Member Carpenter. The motion carried by unanimous vote.
- Budget officer will present proposed 2022-2023 budget and budget message to Village Council, and then file it with Village Clerk Parker who will publish the notice of public hearing as required.
- June 9 – Village Council will hold a public hearing to adopt the budget ordinance.

New Business

8. Updated Park Use permit application – Council Member Carpenter

Council Member Carpenter presented a draft Park Use permit application that has been approved by the Park Commission. There were discussions of the size of events allowed which will be discussed at the April 14, 2022, Park Workshop meeting, following the regular council meeting. Council Member Carpenter made a motion approve the application as submitted, seconded by Vice Mayor Coletta. The motion carried by unanimous vote.

9. Pollinator Garden Tool Shed – Council Member Carpenter

Council Member Carpenter presented a proposal showing a design and a cost estimate of $9,883 for a custom 10x12, 13.9-foot-tall dormer style tool shed, matching in style and color with the Welcome Center centrally located across from the Pollinator Garden. The shed would house tools for garden volunteers, bluebird volunteers and the park beekeeper. This project also presents an opportunity for students from East Henderson High School's Vocational Program, who have expressed interest in constructing the shed. Council Member Carpenter made a motion to approve the proposal of the tool shed as presented, for a maximum cost of $12,000. The motion was seconded by Council Member Jeter. There were discussions of the height of the tool shed, and if East Henderson High School students can work with composite material. After discussions, Council Member Carpenter withdrew the motion, Council Member Jeter withdrew seconding the

motion. Council Member Carpenter made a motion to approve the tool shed as presented, not to exceed the cost of $12,000, contingent that East Henderson High School students can work with composite material. Council Member Jeter seconded the motion, the motion carried a 5-yes, 1-nay vote.

10. Park Summer Intern - Council Member Carpenter

Council Member Carpenter mentioned Don Luy of the Park Commission has been working on gathering information to hire a summer intern for the park. The position will pay $15 per hour, for a maximum of 25 hours per week. The position would run from mid-May to mid-August 2022 and cost $2,250 in the current fiscal year, and $2,250 in the 2022-2023 fiscal year. Council Member Carpenter made a motion to hire a summer intern from May – August 2022, $15/hour not to exceed 25 hours per week and to allocate $2,250 in the current 2021/2022 budget. The motion was seconded by Vice Mayor Coletta and carried by unanimous vote.

11. Appropriate Pollinator Garden Path – Council Member Carpenter

This item was deleted from the agenda.

12. Park Commission re-appointment – Council Member Carpenter

Council Member Carpenter made a motion to re-appoint Will Garvey to the Park Commission for a three-year term beginning March 1, 2022. The motion was seconded by Vice Mayor Coletta and carried by unanimous vote.

13. Woolly Adelgid treatment appropriation – Council Member Dethero

Council Member Dethero requests for $7,000 to be appropriated in the current fiscal year for hemlock treatment. Budget Officer Toner is allowed to move money for additional cost if costs go over budget.

14. Discussion of banner policy

Village Administrator Christie has received two requests, one from Empty Bowls and one from the Bonclarken Quilt Show, to have banners placed on Village Hall property with permission on right-of-way. Council Member Gregory recommends to not allow permission of these requests but asks council members to review. Mayor Weedman stated to allow permission of the two requests since there is no policy in place, Council will discuss this issue at a later date.

15. ARP Workshop

No action was taken, the subject will be discussed at the next agenda meeting.

16. Park Workshop – Council Member Carpenter

Council Member Carpenter made a motion to hold a Park Workshop with the Park Commission, Park Foundation, and Village Council on April 14, 2022, following the regular council meeting. The motion was seconded by Vice Mayor Coletta and carried by unanimous vote.

Other Business

17. Mayor – Council Reports

Council Member Dethero reported work has started on planning the annual Ice Cream Social, which will be held on June 4, 2022, 12:00 p.m. – 4:00 p.m.

Council Member Gregory handed out a draft of the CLUP (Comprehensive Land Use Plan), and no comments have yet been received from council members. She stated the draft will be uploaded on the Village's website next week. Council Member Gregory asked for council members comments be given to her by April 1, 2022, to be discussed at the April 14, 2022, council meeting.

Council Member Gregory asked for articles for the Village Record newsletter be given to her by April 1, 2022.

Council Member Toner reported the following:

- **Flat Rock Playhouse** – The Playhouse is excited to be back in production mode. Masks and vaccine cards are still required, at least through end of March. A request has been made to receive from the Village ARP funds of $102,500 for HVAC and COVID protocol items. The Playhouse has had total unbudgeted Covid related expenses of $475,000.

- **Public Health** – Henderson County Department of Public Health has completed a County Health Assessment (CHA) and identified the priority health issues for 2022-2024 in the community. They are: Mental health, substance misuse, physical activity and nutrition, safe and affordable housing, and interpersonal violence.

- Sharing the CHA findings with stakeholders and community members is only the first step in understanding and addressing priority health needs in the community. Local hospitals and community partners will collaborate to create action teams and develop action plans. The full plan is available at the County website.

Vice Mayor Coletta notified the council that Don McMahon, the Village's computer consultant had suffered the loss of his wife, and asked that the office send appropriate acknowledgement of

sympathy once service details were available.

Council Member Jeter reported the Land of Sky Regional Council meeting on February 23, 2022, was held via Zoom. The Blue Ridge Fire & Rescue Open House held on Saturday, February 26, 2022, was a success.

Village Administrator Christie mentioned two agreements for the Village Hall and Park with Henski Property Services and Mop Head Cleaning need signing and asked for Council's approval to have the agreements signed by Mayor Weedman. Vice Mayor Coletta made a motion to approve the extensions of three years for Henski Property Services, and one year for Mop Head Cleaning. The motion was seconded by Council Member Carpenter and carried by unanimous vote.

Public Comments – None

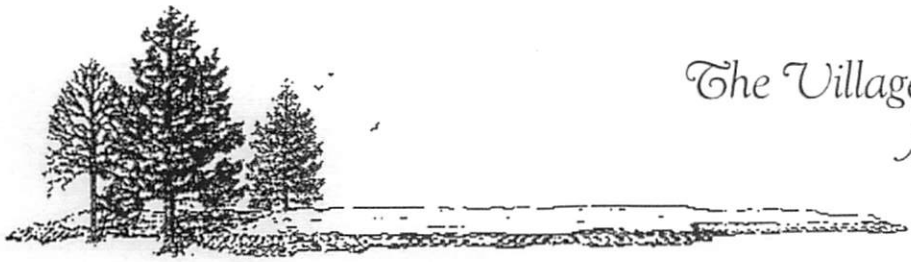
Village Administrator Christie encouraged council members to attend the online training course on ARP funding, March 18, 2022, 8:30 a.m.

Adjournment

With no further discussions, Council Member Carpenter made a motion to adjourn the meeting, seconded by Council Member Jeter. The motion carried by unanimous vote. The meeting adjourned at 11:32 a.m.

Michelle Parker, CMC
Village Clerk

Nick Weedman
Mayor



The Village of Flat Rock
North Carolina

Incorporated in 1995

To: Mayor and Council
Planning Board Members

From: Zoning Administrator

Date: March 7, 2022

Ordinances Activity Report for February 2022

Ordinance Activities	This Month	2022 YTD	2021 YTD
Compliance Certificates Approved for SFD's	2	3	22
Temporary Compliance Certificates Approved	0	0	0
All Other Compliance Certificates Approved	1	2	26
Certificates of Occupancy/Compliance Approved	0	3	35
Variance Applications	0	0	2
Special Exception Application	0	0	0
Special Use Permit Applications	0	0	0
Appeal Applications	0	0	0
Special Use Permit Amendment Applications	0	0	1
Rezoning/Text Amendment Applications	0	0	0
Subdivision Application	0	0	0
Floodplain Development Application	0	0	1
Sign Permits	0	1	0
Historic Landmark Status Application	0	0	0
Ordinance Fees Received	$375.00	$625.00	$6,350.00

February 2022 Ordinances Activity Report

Certificates of Zoning Compliance applications approved:

2 – SFD (Berwick Downs, The Farm at Highland Lake)
1 – Addition-Porch (Kenmure)

Highland Lake PMUD: Letters of credit for Unit 1 and 4 have expired. A final plat for The Farm has been signed and recorded. Letter of release from Completion Assurance Agreement drafted, approved by Attorney, signed by Mayor, and picked up by representative of BB&T.

King Creek Preserve: The developer still needs to hire an engineer to certify the final paving of the road. Spoke to developer in February 2022 and he said that the bond had automatically been renewed and would be mailed down the next day. He has gotten the original construction

documents out of storage and is looking through them to see what he can provide us about the road. I told him that only an engineer's certification will take care of this issue and that we have been dealing with this since at least 2012 and are looking to wrap it up. He is going to contact Rick Merrill to see if Rick had found an engineer to certify the road. Received message that developer's computers had been hacked and it had shut him down. Since the bond had already been renewed, he would send it down. Received original certificate on February 23, 2022.

Misc. zoning and other ordinance issues:

- Minor subdivision at Trenholm and Little River Rd approved (Captain Smyth's Preserve).. Infrastructure has been installed. The surveyor has prepared the final plat which was reviewed and sent back last December for additional information/documentation. Working with the engineer and surveyor to correct final plat. Working with land planner and developer to revise covenant language.
- Blue Ridge Fire Department expansion is complete. Fire station is now manned.
- Received inquiry from the owner of Beaumont about the possibility of a home occupation (photography) at the house. Would require a special use permit.
- Received inquiry about ability to improve an outbuilding (cottage) at Pinecrest on Greenville Hwy. Awaiting owner documentation.
- Met with Steve Collins and Kerry Lindsey about property outside of PMUD. Trying to determine how four lots became one lot without a recombination and questioning the zoning assigned by the Village. Per the Village Attorney, the property will be considered four lots for the purposes of the land development ordinance. Research performed by their attorney revealed that the lots were combined in error. Henderson County Assessor's office has assigned all four lots individual PIN numbers. They will be seeking variance(s) to build on those lots with the existing zoning. No application has been received.
- Met with members of Dunroy HOA. They are questioning developer's ability to "move" two manor (cluster) homesites from one section of the RPUD to another. This all was part of a 1999 Special Use Permit (SUP) that had been amended three times. Attorney advises that the SUP does not specify how many of each type of home (lot) to allocated throughout the subdivision, therefore the developer is allowed to "move" manor lots around if he doesn't exceed the total number of lots allowed in the SUP approval.
- Signed off on two Zoning District Confirmation Forms (Kenmure X 2).
- Signed off on one Construction Form not Requiring a Permit (Bonclarken).
- Reviewed recombination plat involving property in Trenholm Woods and Kalimar Heights. Waiting for revised plan.

SCO, TPO, FDPO, HLO:

- Received inquiry from an engineer out of Forest City about lots 16/17 on Mockingbird Dr. in Statonwoods. He was asking about bringing fill onto those lots which are located in the floodplain. He has been working with our Floodplain Consultant reference permitting requirements. Signed off on Community Acknowledgement Form for a Conditional Letter of Map Revision (CLOMR) request. This will allow FEMA to do a technical review. Have not been apprised of any update or approvals from FEMA.
- A Flood Development Permit was issued for a culvert replacement project in Bonclarken. Our engineering consultant inspected the site for compliance with permit requirements. Received as-built survey in September, which was sent to our consulting engineer for

review and comment. He indicated that it looked good. Next step is to update the model with a Letter of Map Revision (LOMR). We received a copy of the LOMR report and per our consultant, it looked good and was OK to sign off so that it can be sent to the state and FEMA. Was copied on an email from NCEM acknowledging official receipt of the request. Update: On March 8th, was copied again on an email requesting additional data to complete the review.

- Participated in an electronic meeting last October with Andrew Bick and the engineer representing Kerry Lindsey who is performing his due diligence for an upcoming dredging operation of Highland Lake. Have been made aware that Mr. Lindsey has indicated that the permitting process will begin soon.
- Council granted Historic Landmark status to Saluda Cottages at their November 2021 meeting. Victoria Flanagan has been working on producing a procedural document. Their next meeting is rescheduled from March 10th, 2022, to April 7th, 2022.
- Have received to sign permit applications to place banners at Village Hall property. These requests do not require a sign permit per our ordinance as long as size, duration and other requirements are met. These requests do need consent from the property owner (VOFR) to be placed on Village property. This will be discussed at the March 10th Council meeting.

Planning Board and Board of Adjustment Meetings:

- The Board of Adjustment met February 17th to consider a variance application (Greenville Hwy). They are meeting on March 10th to approve the final decision letter.

- Planning Board met on February 1st, 2022, where they finalized content and a formally recommended approval of this language for Council's consideration. Susan Gregory, David Dethero, Barbara Platz and I met to go over next steps for CLUP approval. There was no meeting in March. Their next scheduled meeting is April 5th, 2022.

Village Administrator Report
March 4, 2022

Flat Rock Crime Reports:

Information obtained from the Citizen Connect incident map link on Henderson County Sheriff's Dept. website.
Reporting period of February 1, 2022 – February 28, 2022:

Vandalism

2/17/22: 111 Sunningdale Dr, Damage to Real Property

Website/Facebook Report/EV Charging Station Stats:

Reporting period of February 1, 2022 – February 28, 2022:

- There were 5308 - page views of the home page of the website, a decrease of 822 from the previous month.
- Following the default home page views, the following 12 sections were viewed most, in descending order: Community Calendar, Mayor and Council, Park Facility Reservations, The Park at Flat Rock, About Us, Annual Audit Reports, Archived Media Resources, Historic Landmark Information, How Do I..., Site Map, General Information, Contact Us.
- Items added or updated: Park facilities reservation calendar information, community calendar, updates of scheduled meetings of council, boards and committees, approved council meeting minutes, council meeting agenda, links to community events, road construction updates.
- Facebook stats for February 2022. Facebook has changed what information is available:
  Followers: 1745
  Post Engagement: 1134
  Post Reach: 2880
  New Followers: 9
- Electric Vehicle Charging Station Uses:
  February 2022: 18- A new modem was installed at the end of February. The station is operational. Waiting for the new faceplate to be delivered.

Village Hall Office, Grounds, Park, Misc. and Communications:

- For the upcoming month, notices emailed regarding the Village monthly meetings and events. Updated online meeting calendar as needed. Updated website as needed.
- Park related issues and staff support: Worked with Council Member Carpenter, Michael Dages, and Tracey Daniels. The Park Commission met on February 24th, 2022. The next scheduled meeting to be held will be on March 24th, 2022 in the Rudnick Room at the Park.

- Park Commission meetings will be held in the Rudnick Room at the Park March through October.
- Park updates include updating the Park's master plan, park volunteers, revising the park reservation form, tool shed for volunteers, Arbor Day celebration, summer intern, public programs, and the stone pathway around the perimeter of the pollinator bed.
- Andrew Bick's contract to develop plans and obtain permits has been finalized. Surveying for the project has been completed. Next step will be preliminary design with two design options, one on-line restoration, and another for partial off-line restoration.
- Participate in zoom calls with Western North Carolina Managers Association and Land of Sky Regional Council quarterly managers meeting where budgets, COLA, and ARP final rule have been discussed. The next meeting is in May in Asheville to discuss budgets.
- Carol Richard has completed her first week of Clerk's training. She has also completed the Fundamentals of Property Tax Collection and has passed the test to become a Certified Tax Collector through the North Carolina Tax Collector's Association!
- Set up an account with a background check service called Mind Your Business. They are based out of Hendersonville. They may also be useful for summer interns, part time employees and volunteers.
- Land of Sky ARP contract finalized. The premium pay policy has been approved by Council and implemented. Next up will be updating village policies, project selection, etc. Staff continues to work with Mary Roderick providing information as requested.
- Attended Zoom meeting with Mary Roderick, Mayor Weedman, Vice Mayor Coletta to discuss next steps.
- Mary Roderick attended February 28th agenda meeting to discuss utilizing the $10 million allowance that has been included in the updated guidance.
- Participate in weekly ARP "office hours" meetings.
- Received a copy of the NCLM sanctioned appraisal in January and forwarded it to Michael and Council Member Carpenter.
- Still communicating with Fire Chief Will Sheehan about the possibility of getting a quote to repave our portion of the entrance road and parking lot in conjunction with their paving project.
- Fire Station staffing is 24 hours per day now. An open house was held on February 26th.
- Registered village for Canada Goose Program.
- Met with Council Member Toner and Michelle Parker reference upcoming budget prep.
- Preparing grounds maintenance and cleaning contracts.
- Attended FRTAC meeting on February 8th, 2022.

Community Meetings, Networking, Agency Contacts:

Hendersonville Lightning
HC Permits and Inspections
Hendersonville Tree Board
Hendersonville Development Assistance Dept.
Blue Ridge Fire Dept

Town of Mills River Manager, Zoning Administrator, and Park Director
City of Hendersonville Public Works Director.
Town of Fletcher Manager, Park Director, and Planning Director
Henderson County Park Director, Planning Director, and Planning Staff
Henderson County Emergency Operations
Attended NCAZO winter workshop (virtually) on February 14th and 15th, 2022.
Attended Blue Ridge Fire Department Open House on February 26th, 2022.

Report prepared by:
Patricia Christie, CZO
Village Administrator

Tax Collection Report

March 9, 2022

2021/22 Tax Year

Total Principal billed	**$1,273,438.44**
Total Principal collected as of 3/9/2022	**$1,259,575.31 (98.87%)**
Remaining Principal to collect	**$13,863.13**

The second notice to delinquent property owners was sent, resulting in a good collection. The third notice was mailed earlier this week. Telephone calls have started to be made, resulting in a reduction of amounts still owed.

We are now requesting the Council to issue an order to the tax collector to advertise the tax liens. She needs to give affected taxpayers written notice of the intent to publish outstanding tax liens at least thirty days before the advertisement is published and posted and cannot do so until she receives your order.

Our collection percentage is slightly behind the 99.1% collection rate a year ago.

The final payment to the fire departments will be made at month's end and will be $298,230.

Nick Weedman
Finance Officer