

**MINUTES**  
**VILLAGE OF FLAT ROCK PARK WORKSHOP**  
**ASSEMBLY ROOM**  
**MAY 4, 2015**

Mayor Staton presided over the Park Workshop meeting of May 4, 2015, at 10:00 a.m., in the Assembly Room of the Village Hall. Those present in addition to Mayor Staton were Council Members Chandler, Coletta, Farr, Gooch, and Jamerson, Village Clerk Parker and Village Administrator Boleman. Vice Mayor Weedman was not present.

1. Welcome Center Update – Jimmy Chandler

Council Member Chandler gave the following update:

- The manufacturer has completed the punch list items
- Front porch will be poured this week
- Framing for the deck has started
- Water line and meter will be installed in 2-3 weeks
- Most electrical and HVAC work is being completed
- Doors will be delivered May 7, 2015, then start installation of security system
- Received a low bid of \$5,500.00 for painting, but due to contractor having no workers compensation insurance, he is looking at other bids. Mr. Chandler will contact a contractor that lives in Kenmure about donating the labor.
- Current project-to-date expenditures are \$177,464.00, versus budgeted amount of \$238,141.00.
- End of June for completion date

2. Discussion of proposed Healing Waters project

This project may not be suitable for the park. As an alternative to King Creek as a fishing site for disabled veterans, one or more of the ponds on the property has been suggested. To be discussed with Ryan Harman.

3. Policy regarding use of park by community groups, nonprofits, etc.

Ginger Brown stated the policy and application form for groups to use the park have been prepared, but never approved. Mayor Staton will review the forms and proposed fee schedule with Ms. Brown and report to Council with any revisions. There were discussions if minimal fees should be charged for groups, nonprofits, etc. to use the Welcome Center community room, and pavilion. By consensus, Council agreed to charge a minimal fee, plus a refundable security deposit, for groups to have exclusive use of the pavilion. By consensus, Council agreed that no fee will be charged for use of the community room, but it must be reserved by a resident of Flat Rock as the responsible party.

4. Park funding discussion for FY 2015-16 – In Vice Mayor Weedman’s absence, this matter was postponed for discussion at a later date.
5. Playground funding request for FY 2015-2016 – John Dockendorf

John Dockendorf of the Playground Committee presented a proposal formally requesting the Village fund \$200,000.00 in 2015/2016 budget cycle for immediate construction of a playground and toddler playground. Construction to start July/August 2015. He presented a cost estimate totaling \$210,000.00 and drawings by Beanstalk Builders, LLC out of Morganton, N.C, for Phase I containing a toddler playground and a handicapped accessible main playground. Highland Golf Villas requested a berm to shield presumed playground noise. The berm will have a slide and be handicapped accessible. Mayor Staton stated Council will discuss the budget in the next 30 days, and funding for a playground will be considered at that time.

6. Grand opening celebration for the Welcome Center. When? Who will do the planning?

Maureen Adams suggested that the grand opening of the Welcome Center, and the dedication of the community room and the deck should be held in late August or early September. The Park Advisory Board and Ms. Adams will work together to schedule a date.

7. Filling sand traps and smoothing out the two dirt piles – Jimmy Chandler

Mr. Chandler stated that a bridge located on the north end of the park should be removed. He presented a handout containing scope of work to remove and dispose of the old bridge, fill in and seed sand traps, grade out two dirt mounds and reseed, with two quotes, one from Trace and Company for \$10,369.00 and a second from Carolina Landscape Management for \$7,753.00. By consensus, Council agreed to proceed with Carolina Landscape Management.

8. Temporary signage, bulletin boards and coordination of Welcome Center postings. Who will be in charge? – Terry Hicks

Mr. Hicks stated the Park Foundation board and Park Advisory Board agree that temporary signage will give park visitors an opportunity of see what the park will look like years from now. Two bulletin boards will be installed this week. A north side bulletin board will contain information on the welcome center and promoting the playground, and the south side bulletin board will contain information about the pavilion and naming opportunities for the various trails. Ginger Brown volunteered to be responsible for coordination of the temporary signage and bulletin boards.

With no further discussions, at 11:25 a.m., the meeting was adjourned.

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Michelle Parker, Village Clerk

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Robert V. Staton, Mayor