

**MINUTES**  
**VILLAGE OF FLAT ROCK AGENDA WORKSHOP**  
**VILLAGE HALL ASSEMBLY ROOM**  
**110 VILLAGE CENTER DRIVE**  
**NOVEMBER 29, 2021**  
**9:30 A.M.**

Vice Mayor Coletta presided over the November 29, 2021, agenda meeting at 9:30 a.m. Those present in addition to Vice Mayor Coletta were Council Members Carpenter, Dethero, Gregory, and Tiles, Village Clerk Parker, and Village Administrator Christie. Mayor Weedman and Council Member Gooch were not present.

**MOMENT OF SILENT MEDITATION/PLEDGE OF ALLEGIANCE**

Vice Mayor Coletta led the group in a moment of silent meditation. She then led the group in the Pledge of Allegiance.

Vice Mayor Coletta welcomed the auditor, Carl E. Shaw, CPA who presented the FY 2020-2021 audit report. He reported the Village has a very strong financial base and strong internal controls. As of June 30, 2021, the Village continues to have a strong collection rate in collecting real and personal property taxes. The auditor did not perform a separate audit for the Flat Rock Park & Recreation Foundation but included their financial numbers in the Village's audit report. Mr. Shaw reported a good audit for the Village of Flat Rock.

**Agenda**

A draft agenda for the December 9, 2021, council meeting was presented. Under *Old Business*, *Item #7 – Speed Limit Signs* and under *New Business*, *Item #10 - Appointments to Park Commission* were added to the agenda. The agenda was approved as amended.

**Discussions:**

Council Member Dethero reported the main sewer line for the Halfway Tree Mobile Home Park has been connected, and work is currently ongoing on unit connections within the park.

Vice Mayor Coletta reminded everyone that Friday, December 10, 2021, is the Council & Staff Luncheon at the Hendersonville Country Club at 12:00 p.m.

Council Member Carpenter mentioned that with Park Ranger Dages out of town, Village Administrator Christie reported the Park was very busy during the Thanksgiving holiday.

Council Member Gregory mentioned there will be a gathering with refreshments after the December 9, 2021, Council meeting to recognize Martha Orr, who is retiring December 31, 2021.

Vice Mayor Coletta contacted Will Sheehan, Fire Chief of Blue Ridge Fire & Rescue, regarding the fire across from the Campfire Grill. Chief Sheehan reported that the fire burnt four acres, a small shed, and damaged the guest home of the Little Hill property, but Blue Ridge Fire & Rescue were able to save the main house.

Village Administrator Christie gave the Park Foundation update:

- Next Foundation Board meeting will be in-person in the Assembly Room on Monday, December 6<sup>th</sup> at 5:00 p.m.
- Designated mailing to donors was sent out last week and has already started to land in mailboxes. Already receiving great responses via remit envelope mailings and with online donations.
- #GivingTuesday, is Tuesday, November 30<sup>th</sup>. The Foundation is focusing on an online digital newsletter and a social media campaign.

Village Administrator Christie reported she will notify Susan of Brown Dog Photography to get copies of the Council Member photo.

Village Administrator Christie reported a representative with HC Asset Management, a firm contracted to perform property insurance appraisals for the Interlocal Risk Financing Fund of NC, will be visiting the office tomorrow, November 30<sup>th</sup>. He will appraise any building that has an appraised value over \$250,000, i.e., Welcome Center, Staton Pavilion, and the Village Hall.

Village Administrator Christie mentioned she has received 35 resumes for Martha Orr's position, and the deadline is Tuesday, November 30, 2021. She will meet with Vice Mayor Coletta and Council Member Tiles to discuss the next steps.

Village Administrator Christie mentioned she will be out of the office December 16<sup>th</sup> – December 27<sup>th</sup>.

With no further discussions, Council Member Tiles made a motion to adjourn the meeting, seconded by Council Member Gregory. The meeting adjourned at 10:00 a.m.

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Michelle Parker, CMC  
Village Clerk

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Anne Coletta, Vice Mayor